FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00055841-A **Type of Permit:** FILMING **Release Date:** 09/13/2012

Production Company UNIVERSITY OF SOUTHERN CALIFORNIA

Insured Company Name UNIVERSITY OF SOUTHERN CALIFORNIA

Contact Phone No. 1 213-740-2895
Contact Phone No. 2
Fax 213-740-7308
Address 851 DOWNEY WAY, HSH 300
LOS ANGELES, California 90089

Production Title UNDINE

Type of Production Student

Producer Cooper Lewis

Director Thomas Evans

1st AD n/a n/a

Production Manager Cooper Lewis

FilmL.A. Coordinator Virginia Quiroz

Location Manager Cooper Lewis
Primary Phone Mobile - 316-214-1737
Secondary Phone

Location Assistant n/a n/a
Primary Phone Mobile - n/a
Secondary Phone

Fees

Total Permit Fee $0.00

Number of Locations 1

NOT A PERMIT

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Summary Information

Location

Location 1 of 1

Permit Number	F00055841-A	**Location Manager**	Cooper Lewis
Production Company	UNIVERSITY OF SOUTHERN CALIFOR...	Primary Phone	Mobile - 316-214-1737
Insured Company	UNIVERSITY OF SOUTHERN CALIFOR...	Secondary Phone	
Production Title	UNDINE		

Location Address 2900 N Vermont Av, Los Angeles, CA, 90027

Location Name GRIFFITH PARK

Location Type Park

Location Description LOS ANGELES CITY PARK

Film Dates 9/16/2012 - 9/16/2012 07:00 - 19:00 1 day

Open or Closed to the Public Open

Generic Conditions
All vehicles must be parked on private property
Must comply with attached Rec & Park Conditions
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic

Please see attached document 20120913120421.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	4

Personnel on Location

Type	Quantity
Cast	2
Crew	4

Filming Activities Camera on sticks; Exterior Dialogue; Handheld equipment; GRIFFITH PARK at FERN CANYON NATURE TRAIL;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE — Sye Gutierrez
LOS ANGELES POLICE DEPARTMENT — Gabriel Aleman

Coordinator Note Reservation # 37358

Coordinator Note Rider#A adds additional dates . No fees required

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Park. In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- Okay to film at Griffith Park Fern Canyon Trail on 9/16/12.
- Okay to have 2 cast and 4 crew.
- Okay to park legally cars only in Mgr Lot.
- Not permitted to have lights and/or generators.
- Must not damage turf.
- Okay to film with camera tripod and c-stands only.
- No heavy or large equipment permitted to be on trail.
- No staking into ground in park.
- Students cannot have intermittent pedestrian control on trail.
- Cannot block or stop people from accessing or using trail.
- Monitor not required as long as students stay with approved guidelines.
- Permit will be void if students do not follow guidelines and will have filming shut down.
- No special effects, weapons or stunts permitted in park.
- Company must work around park patrons and maintenance crews.
- Company does not have exclusive use of park.
- Company must work around any city staff activities at park.
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.

NOT A PERMIT

- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

F-55841-A

UNIVERSITY OF SOUTHERN CALIFORNIA – UNDINE

(Griffith Park – Fern Canyon Trails)

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